7 November 2025

Dear Parent/Guardian,

Exford Primary School is looking forward to another great year of teaching and learning and would like to advise you of Exford Primary School's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school, this support has partly assisted us in funding iPads for students in classrooms and we will continue to do so in the light of the changes to DET policy regarding Bring Your Own Device program.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Lisa Campo

Principal

Naiomi Watt

School Council President

Educational items for students to own

Attached is a list of items that the school recommends you purchase from Paperchase Office National for your child to individually own and use.

Extra-Curricular Items and Activities

Exford Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Financial Support for Families

Exford Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund
- Payment plan for extra-curricular items and activities
- (Please note that the School Saving Bonus available in 2025 was a one-off and will be not provided in 2026)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Lisa Humplik

Business Manager

Ph: 03 9743 5025| Email: lisa.humplik@education.vic.gov.au

Payment Methods

- Book Pack payments – order through PaperChase website
- School activity payments – using our XUNO app

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

Fundraising

Exford Primary School holds several fundraising events and activities throughout the school year. Funds raised subsidise classroom iPad lease costs and Reading Eggs program for Year Prep to Year 2 students.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools must obtain School Council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.